

CAMP GOLD HOLLOW 2023

Staff Application Packet • Camp Fire Golden Empire

LOCATION:

17183 Lake Vera-Purdon Road, Nevada City, CA 95959. On-site Phone (530) 265-4460. Camp Gold Hollow is located 3 miles from Nevada City, California. Nestled beneath tall trees, camp sits on a private lake known as Lake Vera.

DESCRIPTION:

- Camp Gold Hollow has a traditional camp program offering archery, canoeing, hikes, arts & crafts, STEM and Outdoor Living Skills.
- Campers sleep outdoors on cots with mattresses on a platform with their counselor and cabin group friends.
- Nutritious meals are served family style in the dining hall overlooking Lake Vera.

CAMPERS:

- Campers are boys and girls ages 8-17 from Northern California who come from a variety of socioeconomic backgrounds and varied family situations.
- We usually have many returning campers, yet we also have campers who have never slept outside.
- We are actively recruiting campers who normally wouldn't have an opportunity to go to camp.

CAMP STAFF:

Camp Gold Hollow Camp Fire Camp staff are exceptional people:

- They are men and women who are dedicated, flexible and creative.
- They care about children; their safety, concerns, ideals, perspectives, what they learn and what they can teach us.
- They are part of a community; working together to solve problems, give advice, and teach the rest of us and share enthusiasm.

CAMP STAFF REQUIREMENTS:

- Proof of a negative COVID test 24 hours prior to first day at camp
- CPR & First Aide certifications prior to first day of camp
- Pass fingerprinting/background check before job is offered
- Online Camper Safety training after job is offered and before camp starts
- Special certifications required for specific jobs (lifeguard, cook, nurse, archery)

CAMP DATES:

- Staff Orientation: July 5-8 at Camp Gold Hollow
- Resident Campers attend: July 9-14
- Day Campers attend: July 17-21
- Camp Clean Up Day: July 22



Camp Fire Golden Empire, Camp Gold Hollow is a non-profit youth agency whose membership and employment opportunities are open to everyone without regard to race, age, color, national origin, gender, disability, sexual orientation, or religion. It is necessary however, in some job placements that the applicants be at least 21; be able to give and receive verbal instructions; be able to supervise campers and respond to emergencies; and be able to drive.

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2023 Staff Opportunities

| Position | Qualifications |
|---|--|
| Waterfront Director | Previous lifeguarding experience, current lifeguard certificate, first aid/CPR, supervisory experience. Prefer age 21+. |
| Lifeguard | Current lifeguard certificate, first aid/CPR certifications. Previous lifeguarding experience preferred. Prefer 18+. |
| Unit Leader | Previous camp and supervisory experience. Current first aid/CPR certification. Minimum age 21 or strong previous Gold Hollow experience. |
| Counselor | Previous work with children preferred. Current first aid/CPR certification. Prefer 18+. |
| Cook | Previous experience cooking for large groups, Serve Safe certification, first aid/CPR. Prefer 21+. |
| C.I.T. (Counselor in Training) Director | Experience teaching leadership skills, experience working with teens, first aid/CPR, supervisory experience. Prefer age 21+. |

Application Process

Fill out the application completely and email it to: Patty McCulley, Gold Hollow Resident Camp Director at PattyCampGH@gmail.com

Send this link to the three people listed as references on your employment application. Do not include relatives. Advise them that they must list your name as the person they are writing the reference for. Link to send: <https://forms.gle/qrXJbLC7ANwkh1R8>

If you need assistance or have questions about the application process, please send an email to: Patty McCulley, Gold Hollow Resident Camp Director at PattyCampGH@gmail.com

As part of the screening process a fingerprint background check will be conducted, as well as a check of the National Sex Offender Public Website.

If you are hired, you must also provide the following documents:

Your Driver's License, OR California ID card, OR Birth Certificate or Military ID

Required Certificates for some jobs (Lifeguard, CPR, Archery, Food Service, Special Training, etc.)

Proof of negative COVID test taken within 24 hours of arriving at camp.

YOU WILL NOT BE HIRED IF THE ABOVE DOCUMENTS ARE NOT AVAILABLE.

All statements become part of any future employee personnel files.

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Staff Application

Name: _____ Camp Nickname: _____

Address: _____

City, State, Zip: _____

Email: _____ Phone: _____

Driver's License number: _____ State: _____ Expiration: _____

___ I am between ages 18-21 ___ I am age 21 or older T-shirt size: _____

Position(s) applying for: _____ Stipend desired: _____

I am available to work: ___ Resident Camp ONLY (July 9-15)* ___ Resident Camp & Day Camp (July 9-22)*

**Mandatory staff training will take place July 5-8.*

Are you able to perform the essential functions of the job for which you applied without accommodations? ___Yes ___No

Educational Experience

List school name, major/subjects studied, and any degrees obtained.

1. _____

2. _____

3. _____

Camp Experience

List dates, name of camp, address, director's name, and whether you were a camper or staff.

1. _____

2. _____

3. _____

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Work Experience

List experience for the last two years including dates, employer name, contact information, position, supervisor name and reason for leaving.

1. _____

2. _____

3. _____

References

List names and contact information of three personal and/or professional references (not relatives). Send them the following link to provide their reference directly to the Camp Director:

Name: _____ Phone: _____

Email: _____ Relationship: _____

Name: _____ Phone: _____

Email: _____ Relationship: _____

Name: _____ Phone: _____

Email: _____ Relationship: _____



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| Sports | Can organize & teach | Knowledge & experience | No knowledge Or experience | Arts & Crafts | Can organize & teach | Knowledge & experience | No knowledge Or experience |
|---------------|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Archery | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lanyards | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Badminton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Macrame | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Basketball | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Leather | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Canoeing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sewing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Fishing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Jewelry | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kayaking | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Clay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Rowing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sketching | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Volleyball | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Candles | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Swimming | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tie-Dye | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| Outdoor Skills | Can organize & teach | Knowledge & experience | No knowledge Or experience |
|-----------------------|--------------------------|--------------------------|----------------------------|
| Astronomy/Stargazing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Birdwatching | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Fire Building | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hiking | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Insects | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Knots/Lashing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Orienteering | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Outdoor Cooking | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Rocks & Minerals | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Are there any other activities or skills, not listed, that you can organize and teach?

| Group Dynamics | Can organize & teach | Knowledge & experience | No knowledge Or experience |
|-----------------------|--------------------------|--------------------------|----------------------------|
| Campfires | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Folk/Square Dance | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Drama/Skits | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Group Games | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Musical Instruments | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Song Leading | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Storytelling | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Team Building | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please list any musical instruments you have experience with: _____

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Additional Questions

What contributions do you think you can make at camp?

How can campers benefit from a quality camp program?

What experience do you have working with children of diverse backgrounds?

What else should we know about you, including past camp experience?

By typing or signing your name below, you are authorizing investigation of all statements herein and release the camp and all other from liability in connection with same. You hereby attest to the non-conviction of violent crimes and crimes against children. You understand that, if employed, you will be an AT WILL employee and that any agreement to the contrary must be in writing and signed by the director of camp. You also understand that untrue, misleading, or omitting information herein may result in dismissal, regardless of the time of discovery by the camp.

Signature of Applicant

Date

Please email the completed application forms to Patty McCulley, Camp Gold Hollow Director at PattyCampGH@gmail.com